

**MINUTES of the meeting of the MICC
held on 30th April 2024 on Zoom 12pm-1.30pm
(from 86 Wimpole Street, W1G 9RL, London)**

Present:

Fiona Beckerlegge
Fahmida Banu
Heather Angilley
Shabnam Rangwala
Ali Punjani

In attendance:

Sadia Mirza
Jenny Simpson

Absent:

Debbie Kramer Roy

Agenda Item	Discussion	Action
Introductions	Members introduced themselves.	
Compliance	Sadia introduced the Compliance papers sent out to all members. Non-Disclosure Agreement, Code of Conduct, Disclosure of Malpractice, Health & Safety Policy, Safeguarding Policy Equality, Diversity and Inclusion Policy, Complaints Policy and MICC Terms of Reference were shared with all members in advance of the meeting. Non-Disclosure Agreement & Code of Conduct need to be signed and returned.	Sadia to send Code of Conduct and NDA by Docusign to Fiona and Shabnam. Fahmida, Ali and Debbie to send signed copies of these to Jenny.

<p>Information for new members</p>	<p>Sadia shared about the new MAITS website having a soft launch in the next couple of weeks and invited members to share their thoughts about the new website when it launches.</p> <p>Sadia presented a Current Landscape Overview including current programmes, impact and opportunities ahead.</p> <p>Open discussion on current community-based programmes. Heather shared that we should consider getting agreements from partner organisations committing to implementing what they have been trained on. Ali shared that there can be a problem with the management of organisations releasing their staff to conduct training and follow ups. Sadia asked Fiona how they keep the VHWs (Village Health Workers) engaged at KCDC and Fiona explained that providing a transport allowance and really valuing their contribution is how KCDC keeps VHWs motivated. Discussed huge burden of care on the VHWs.</p> <p>Sadia identified two points from the discussion – that the challenges are: a) partner organisations understanding what their responsibilities are when they receive training and what they need to commit to achieve after the training and b) access to the networks of grassroot level workers who reach the actual beneficiaries.</p> <p>Sadia introduced Business Plan and asked members to keep all information confidential.</p>	<p>Sadia to share new MAITS website with members when it launches. Members to feedback on it.</p>
<p>Review of CHW programme</p>	<p>Sadia suggested therefore that the committee reviews the model of the CHW programme to make dissemination easier. Heather asked about whether the CHW programme is subject to review. Sadia explained it was reviewed. Sadia suggested that the committee may opt to review the programme at the end of this year/beginning of next year.</p>	
<p>APT</p>	<p>Sadia suggested the committee review the concept note she has put together for APT training, so that we have more local APT trainers available as local champions to disseminate this and not rely so heavily on international trainers.</p>	
<p>Infant and child feeding</p>	<p>Shabnam shared about opportunity of engaging with partners through CIFF. Currently, the focus of CIFF and the partners is on child nutrition, however, including disability mandate can maximise their impact. Sadia suggested writing to them to show how their impact can be multiplied if they include disability in their mandate. Ali shared employer’s generally do not allow time off for their employees to train at other organisations which creates a barrier in dissemination of learnings.</p>	

Future meetings	New dates were proposed by Sadia to accommodate Debbie's request for meetings not to be on a Tuesday. The new dates (Fridays) were agreed by everyone. Shabnam requested a reminder before the Zoom meeting. Heather can't make the September meeting; apology accepted.	Jenny to change the dates of Zoom calls and schedule reminders.
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